

Technical Contract Review Engineer – Hauck Letchworth

Hauck Heat Treatment UK provide Heat Treatment Services and Solutions to all major industries including Aerospace, Automotive, Motorsport, Defence, Oil & Gas, Tool & Die, Construction and Power Generation. We provide a wide range of treatments to metals from six sites located throughout the UK.

We are now looking for a Technical Contract Review Engineer to join our team at Hauck Letchworth. The successful candidate will conduct the review of incoming customer products and documentation in accordance with company procedures and produce clear, legible and detailed processing instructions to ensure all customer parts are processed to exact specifications

Key responsibilities of the role:

- Contract Review of customer orders enabling the assessment of all technical requirements.
- Ensure Aerospace orders are clearly identified and that planned routes and processes have the necessary and relevant approval status required by customer and international standards, prior to their release for processing.
- Establish and utilise the most efficient and effective process routes, equipment and resources. Set up articles and Aerospace standard data cards in full.
- Liaise with technical, quality and production teams to maximise production efficiency and ensure all customer requirements, including those for turnaround, testing, aesthetic finish, preservation and delivery are met
- Scrutinise customer drawings and associated documentation to ensure all points of detailed requirements are accurately determined and that on-site resources have the capability to achieve all such specified and implied requirements. As part of this process, where required, review and ensure that order requirements meet current approved data cards.
- Liaise with customer representatives to resolve issues of a quality, technical, testing or other unspecified nature, as part of conducting a thorough and effective contract review
- Generate and input new and/or modify process layouts, articles and treatment details onto the computer system (including pricing updates in line with new and updated quotations)

Qualifications and Experience required

- Must have RELEVANT experience in engineering or heat treatment disciplines – preferably metallurgy background with a broad knowledge of engineering materials and their treatments
- Ideal candidate would come from Aerospace company/background and experience of working to NADCAP standards and specifications.
- Have the ability to interpret customer drawings, standards and specifications and have knowledge/experience of producing and processing job packs and data cards.
- Broad understanding of Quality and QDR systems
- Computer literate – conversant with Outlook, MS Office suite and company business system (AMS) software

You will work within the Quality control standards of NADCAP, AS9100 and ISO 9001 and be part of a team who have been awarded the SC21 silver award in recognition of the performance standards delivered by the team.

If you feel you have the required attributes and experience for this role, we will offer a competitive salary and benefits package. Please send your CV to Karen Turner, HR Manager UK – email Karen.turner@hauckht.com or submit via the website link.

Hauck Heat Treatment Ltd is an Equal Opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age”.